

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
NOVEMBER 26, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 26, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on November 12, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**REMINDER OF MEETING DATE CHANGE**

Due to the Christmas Eve holiday, Mayor Seitz reminded everyone that the second meeting in December will be held on Monday, December 23, 2013 instead of Tuesday, December 24, 2013.

**PARTIAL STREET CLOSURE**

Gas and Water Manager Ernie Hinkle and Ivan Smith with Infrastructure Systems, the contractor for the 3<sup>rd</sup> Avenue water line replacement project, needed permission on matters related to that project. Hinkle said the contractor will need to cross 3<sup>rd</sup> Avenue at eight locations in order to lay lines across that street. In order for that to happen, traffic will be affected. They need to partially close 3<sup>rd</sup> Avenue on December 4, 10, and 11, 2013 weather permitting. Hinkle added that one traffic lane will remain open.

Smith explained the type work his company will be doing. Because 3<sup>rd</sup> Avenue is so heavily travelled, he asked permission to work at night from 9:00 or 9:30 p.m. until midnight as long as there are no unknowns. Smith said the noisiest part of their work is cutting and they will do that job during the day.

If they work at night, Mayor Seitz recommended notifying the neighbors. Hinkle said they will do so by going door-to-door.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant Infrastructure Systems permission to work nights during construction preferably from 9:00 p.m. to midnight on condition they notify users in that area. Motion carried 3-0.

### **ENCROACHMENT REQUEST**

Brad Eckerle with Brosmer Land surveying said he was representing Mike and Pat Hochgesang. The Hochgesangs want to place a Timber Creek subdivision entrance sign on Lot #2 in that subdivision. The sign will encroach on a public utility and drainage easement on the northeast corner of that lot.

The wastewater line is located to the south of Lot #2, the storm sewer is located farther west, Ireland Water is okay with the 10 ft separation, and 10 ft is acceptable to Huntingburg Gas.

City Engineer Chad Hurm said there were some concerns about the line-of-sight but those concerns were addressed by the Board of Zoning Appeals. He also said currently a temporary sign is in that location. Hurm recommended the proposed location of the sign be staked off so they can look at it.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the placement of the new sign if the new sign is at least as far back as the temporary sign. Motion carried 3-0.

### **COLLAPSED WALL BY MILL**

Nick Jahn with VS Engineering Inc, the consultant to design a fix for the collapsed wall at the Mill, was present. Jahn said this wall was not tied structurally to the current mill. He presented three solutions to repair this area; [1] re-pour the wall and extend it to the east, [2] green confinement with green vegetation, or [3] cellular confinement. Jahn showed a drawing for each option.

Jahn recommended the cellular confinement option. City Engineer Chad Hurm said it should stabilize the area and for aesthetics, it is the way to go. Park Department staff also agrees with the recommendation. David Prechtel asked how this fits into the downtown master plan. Darla Blazey said it can be used on other parts along the river.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the recommendation of VS Engineering and move forward with preparing specifications to seek quotes for the repair presented this morning. Motion carried 3-0.

## DEMOLITION QUOTES

City Engineer Chad Hurm said he sought quotes for the demolition of the building and concrete at 110 S. Main Street. The quotes were as follows:

\$7,500.00 Lechner Inc  
\$7,750.00 Durcholz Excavating and Construction  
\$5,960.00 Knies Construction

A **motion** was made by David Prechtel and seconded by Timothy Bell to accept the low quote submitted by Knies Construction for \$5,960.00 contingent upon the quote meeting the specifications. Motion carried 3-0.

## TREE/LIMB GRINDING QUOTES

Street Commissioner Raymond Eckerle said quotes were sought for the grinding of collected trees, limbs, and yard waste. A surveyor determined 4,922 cubic yards were stockpiled as of October 31, 2013. Quotes were sought for the cost of grinding 4,922 cubic yards plus a unit price to grind anything that was collected after the pile was measured by the surveyor.

City Attorney Renee Kabrick opened the following quotes:

Contractor	Quote	unit price
Kramer's Land Clearing	\$11,566.70	\$2.30 cu yd
Brewer Farms Inc	\$ 8,550.00	\$1.25 cu yd
Koetter & Smith Inc	\$14,470.68	\$2.94 cu yd
Team Tree Inc	no quote submitted	
Forest Commodities Inc	no quote submitted	

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to grant the street department permission to proceed with the low quote submitted by Brewer Farms Inc pending it meets the specifications. Motion carried 3-0.

## JUNK ASSETS

Street Commissioner Raymond Eckerle asked permission to junk the following assets that are old and no longer useable; asset #102046 Dell computer; asset #101393 handheld radio; and asset #101603 truck mobile radio.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to junk asset #s 102046, 101393, and 101603. Motion carried 3-0.

## SNOW CONFERENCE

Street Commissioner Raymond Eckerle asked permission if he and the assistant street commissioner could attend the American Public Works North American Snow Conference scheduled for May 4-7, 2014.

A **motion** was made by Timothy Bell and seconded by David Prechtel to allow the street commissioner and assistant street commissioner to attend the snow conference scheduled for May 4-7, 2014.

### **REPLACE LABORER**

Street Commissioner Raymond Eckerle asked permission to start the hiring process to replace someone in the laborer position that recently resigned.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to start the process to replace a laborer. Motion carried 3-0.

### **FOOD CATERER AGREEMENT**

Mayor Seitz asked the board to approve a Spirit of Jasper food caterer agreement between the City of Jasper and Arnie's Tavern for a private event scheduled for December 29, 2013.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve that. Motion carried 3-0.

### **CHANGES TO CITYVISIONS CONTRACTS**

Mayor Seitz asked the board to approve a change order to the CityVisions contract for the Downtown Master Plan for an increase in the out-of-pocket travel expenses not-to-exceed \$1,500.00.

David Prechtel so **moved**. Timothy Bell seconded the motion and the motion carried 3-0.

Mayor Seitz then asked the board to approve a change order to the CityVisions contract for the former country club property plan for direct expenses. The total increase is \$5,000.00 with one-half needing approval from this board and the other half needing approval by the Redevelopment Commission.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the change order for the CityVisions contract for an amount not-to-exceed \$2,500.00. Motion carried 3-0.

### **BROCHURES**

Mayor Seitz said Woods Printing will print 25,000 Spirit of Jasper 2014 brochures for \$1,579.64.

A **motion** was made by Timothy Bell and seconded by David Prechtel to have a contract with Woods Printing to print brochures for an amount not-to-exceed \$2,000.00 Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:03a.m.

The minutes were hereby approved \_\_\_\_\_ with   X   without corrections or clarification this 10<sup>th</sup> day of December, 2013.

**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**